(Day, month written as word, year)

The Commandant of the Coast Guard takes pleasure in presenting the COAST GUARD MERITORIOUS TEAM COMMENDATION to:

UNITED STATES COAST GUARD AUXILIARY (Name of Team – ALL IN CAPITAL LETTERS)

For service as set forth in the following:

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"For exceptionally meritorious service from (month & year) to (month & year) while serving as a member of (name of team).

There must be a minimum of 12 lines total in length but no longer than the prescribed margins, and must all fit on one page

Your devotion to duty and outstanding performance as a member of the (Name of Team) are in in keeping with the highest traditions of the United States Coast Guard and the United States Coast Guard Auxiliary

For the Commandant

Leave 4 single lines for signature

F. Thomas Boross Captain, U.S. Coast Guard Chief, Office of Auxiliary